

PAUL JONES REALTY
 371A SPRINGVALE ROAD, SPRINGVALE 3171
 PHONE: 9547 8999 MOBILE: 0407 689 350 FAX: 9547 0677
 paul@pauljonesrealty.com.au
TENANCY APPLICATION FORM

Rental Property Address:	Reason for leaving current address
Property rental amount \$ per week \$ per calendar month \$ Bond	Employment details Name of Current Employer:
Tenancy starting date	Occupation: Full Time/Part Time – Salary per week \$
Tenancy term Periodic: Fixed:	How long employed there:
Applicant Details Full Name:	Nearest relatives Name: Add: Phone:
Current Address:	Name: Add: Phone:
Phone Number: Wk: Ah: Mob:	Name: Add: Phone:
Date of Birth:	DO YOU HAVE ANY PETS ?
Licence No:	I declare that the information given on this form Is true and correct to the best of my knowledge.
How long at present address: Years: Months: Current rent:	Signature: Date:
Name of current landlord/agent: Phone:	<u>OTHER RELEVANT INFORMATION</u> <u>Email address:</u>

APPLICATIONS FOR TENANCY and MANAGEMENT OF PROPERTY

PRIVACY ACT (Commonwealth) 1988 COLLECTION NOTICE

The personal information the prospective tenant provides in this application or which is collected from other sources is necessary for the Agent to verify the Applicant's identity and to process and evaluate the application and to manage the tenancy if the Agent has been engaged to manage the property.

The personal information collected about the Applicant may be disclosed for the purpose for which it was collected, to all other parties including the landlord, referees, financial institutions, other agents, third party operators of tenancy reference databases and other third parties as required by law. Information already held on tenancy reference databases may also be disclosed to the agent and/or landlord. The Agent may also disclose information to other parties on the Internet.

The Agent will only disclose information in this way to other parties to achieve the purposes specified above or as otherwise allowed under the Privacy Act 1988.

If the applicant would like to access his/her personal information held by the Agent, they can do so by contacting the Agent at the address and contact numbers contained in this application. The Applicant can also correct this information if it is inaccurate, incomplete or out of date. The Applicant must give the Agent 48hours notice to access his/her personal information held by the agent.

If the information is not provided, the Agent may not be able to process the application.

I/We acknowledge that I/We have read and understood the contents of this Privacy Collection Notice.

TENANT/S FULL NAME/S: _____

PROPERTY ADDRESS: _____

SIGNATURE/S: _____

DATE: _____

PLEASE NOTE: We do not represent the property to be anything other than how it is presented at the time of inspection. We advise that all essential items shall be in working order unless prior arrangements are made with the landlord **BEFORE THE COMMENCEMENT** of any tenancy.